

# ON THE RECORD

## FOUR-DAY WEEK

As per the driver's terms & conditions, the four-day week commences Sunday May 15 2016. Local Reps will soon begin the process of compiling rosters based on 156 rest days over a 52-week roster pro-rata. Please keep a check on notice boards for new rosters, as your rest day patterns will most likely alter.

## NEW DRUGS & ALCOHOL BOOKLET

The company have issued an updated drugs and alcohol policy (Issue 7). The new booklet is being issued to all drivers and must be signed for, so please take the time to read this booklet. The booklet provides useful information and where an employee can get help and support if it is needed.

## DOO MONITORS

Drivers are advised to report any defects with monitors to the signaller initially and follow this up with a report to the DOO projects team. A report detailing defects including sun glare (with the time please) and monitor defects should be sent to the driver manager and the projects team copied into this please. The projects team can be contacted at [doo.monitors@southeasternrailway.co.uk](mailto:doo.monitors@southeasternrailway.co.uk)

## NEW WEBSITE & CONTACT US

The new Southeastern DCC website is now up and running and can be accessed online on the following website address: [www.se-aslef.co.uk](http://www.se-aslef.co.uk)

Drivers are reminded to use the Contact Us page on the website if they would like to contact DCC via email. Drivers can use this page to send any attachments.

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